

Chief Executives' Group – North Yorkshire and York
18 June 2015 at County Hall, Northallerton
Minutes and action points

1	Present and apologies	Action
	<p>Present: Richard Flinton Tony Clark Dave Jones Jim Dillon Jon Carling Wallace Sampson Andy Wilson Janet Waggott Kersten England Mary Weastell Nigel Hutchinson Justin Ives Paul Shevlin In attendance: Wendy Balmain James Farrar Alan Menzies David Bowe Neil Irving Claire Lowery Deborah Hugill Apologies: Amanda Bloor David Butterworth Phil Morton</p> <p>North Yorkshire County Council (chair) Richmondshire District Council North Yorkshire Police Scarborough Borough Council North Yorkshire and York Forum Harrogate Borough Council North York Moors National Park Authority (also representing David Butterworth, Yorkshire Dales National Park Authority) Ryedale District Council City of York Council Selby District Council North Yorkshire Fire and Rescue Hambleton District Council (on behalf of Phil Morton) Craven District Council North Yorkshire County Council York, North Yorkshire and East Riding LEP East Riding Council North Yorkshire County Council North Yorkshire County Council North Yorkshire County Council North Yorkshire County Council (secretariat) Harrogate and Rural District CCG (representing all local CCGs) Yorkshire Dales National Park Authority Hambleton District Council</p>	
2	Minutes of last meeting – 5 February 2015 – and matters arising	Action
	<p>The minutes of the last meeting were agreed as a true record and there were no matters arising which were not on the agenda.</p>	
3	Draft North Yorkshire joint health and wellbeing strategy	Action
	<p>Wendy Balmain presented the draft strategy which reflects the key areas of need identified by the Joint Strategic Needs Assessment refresh in 2014. It provides a framework for North Yorkshire Health and Wellbeing Board to set out its priorities for action and organise its work programme.</p>	

	<p>The draft strategy is framed within four themes:</p> <ul style="list-style-type: none"> • Connected Communities • Start Well • Live Well • Age Well <p>Each theme has a number of outcomes and from these Health and Wellbeing Board partner organisations will develop underpinning delivery plans.</p> <p>There have been a number of conversations with interested groups and there are a number of emerging issues including transport, workforce and mental health, which is it is felt need to figure strongly in the strategy.</p> <p>Consultation and engagement during July and August will include attendance at further meetings and an online survey. Wendy confirmed that she will attend individual management teams to discuss if requested.</p> <p>The draft strategy was well received and the themes endorsed. The whole system approach was praised.</p> <p>Nigel Hutchinson requested that North Yorkshire Fire and Rescue Service be included on the list of consultees.</p> <p>Paul Shevlin asked that thought be given to definitions as he felt 'prevention' was open to different interpretations and might not take enough account of exercise and other lifestyle issues. He also felt it might help to include health impact assessments in the document.</p> <p>It was agreed that action plans needed to have local flexibility but also demonstrate that a difference is being made at a broader level.</p> <p>There was a discussion about workforce and the issue of possible market failure in the health and care sector. Links to York's review of its health and wellbeing strategy will be made.</p>	
4	Counter Terrorism Local Profile	Action
	<p>Kersten England gave a refresher presentation on the Prevent duty. She brought out the following points particularly:</p> <ul style="list-style-type: none"> • A key shift in emphasis recently has been onto the education sector. • System for referrals is improving • Prevent should be on the agenda of organisations' Management Teams at least once or twice a year to test compliance with the duty <p>The York and North Yorkshire Counter Terrorism Local Profile is at final draft stage and will be shared with chief executives. It includes a matrix of issues for concern and details of key threats, mitigations and future challenges.</p> <p>As Kersten is moving on from her post at City of York Council, this means there is a vacancy for the Chair of the York and North Yorkshire Prevent Implementation Board. Assistant Chief Constable Paul Kennedy will continue as Vice Chair but it was felt important that the Chair was a local authority chief executive.</p> <p>Paul Shevlin agreed to chair the meeting in the interim period until a new</p>	

	<p>Chief Executive for City of York Council is appointed. He was thanked and assured of the support of the group.</p> <p>Richard, on behalf of the group, thanked Kersten for her contribution both to Prevent and to the work of the group more generally.</p>	
5	Review of Strategic Co-ordination Group arrangements	Action
	<p>Nigel Hutchinson presented a report prompted by a symposium which was held in January. A review of current arrangements concluded that work to improve the quality of essential requirements should be undertaken.</p> <p>The importance of understanding the roles within a strategic co-ordination group (SCG), being familiar with the physical environment where they will be held and the IT and communications facilities, was stressed.</p> <p>To this end proposals included:</p> <ul style="list-style-type: none"> • A register of named Gold level officers be established and maintained by the North Yorkshire Local Resilience Forum (NYLRF) secretariat so that familiarisation training and periodic attendance at exercises can be scheduled. • Dates set for exercises at City of York council building and County Hall, when building work has finished at the latter. • Refresh exercise and training programme • Consider the use of voice and/or video recording during SCG meetings <p>These were agreed. The need for voice/video recording was particularly stressed, although it was noted that this should supplement rather than replace the work of loggists. It was also suggested that a shared register of trained loggists should be compiled to ensure that best use of resources can be made. The possibility of officers joining in exercise scenarios in other areas was also suggested, as it was felt that the extra experience would be valuable.</p> <p>It was noted that lack of resource and accessibility in such a large county needed to be taken into account, but it was agreed that it was important for the appropriate people to make time to attend the training and scenarios.</p> <p>The Chief Executives' Group will keep a watching brief to ensure progress is made.</p> <p>Nigel Hutchinson gave details of the Hydra immersive simulation suite installed at North Yorkshire Fire and Rescue's Crosby Road site in Northallerton.</p>	
6	VCSE sector update	Action
	<p>Jon Carling gave an update on the progress of a number of voluntary sector strategies and plans for closer working between the public and VCSE sectors.</p> <p>A work shop at the Wider Partnership Conference in October is planned to progress this latter and bilateral talks are also being held with individual organisations. Organisations who would like to hold a meeting on this topic should please let Jon know.</p>	All

7	LEP performance update	Action
	<p>James Farrar gave an update on LEP performance to date, including detail about investments in districts.</p> <p>A detailed spreadsheet detailed Local Growth Fund projects and particular issues with individual projects were discussed.</p> <p>A key delivery risk was identified in that most of the spend is expected in the last two quarters which does not allow for any slippage. To mitigate this, work is being undertaken to ensure projects are ready to move forward as soon as possible.</p> <p>EU Structural Investment Funds projects were discussed. The biggest challenge is the lack of control over the process as decision making moves further from the LEP's influence.</p> <p>James also gave an update on strategy development and review.</p> <p>The LEP 'Growth Hub' website has had a soft launch, with the formal launch in July. 'Pop Up' Business Cafes are being well attended and have been identified as national good practice. Customer satisfaction feedback has been very positive.</p> <p>In relation to skills, the LEP is working with North Yorkshire County Council on quality standards in careers advice. An employability charter is being rolled out.</p> <p>It was suggested that the issue of control and influence in relation to the EU Structure Investment Fund be considered as part of the devolution discussion later on the agenda, as this could form part of the 'ask'. The health and care sector workforce issues identified in an earlier item were also highlighted and James confirmed that the health sector was becoming more involved in working with the LEP.</p> <p>Construction skills were identified as a gap in Scarborough and it was noted that work should be done to re-skill 20-30 year olds rather than solely concentrating on apprenticeships for the young.</p>	
8	York, North Yorkshire and East Riding Spatial Plan	Action
	<p>David Bowe presented a report which detailed the background and process of producing a draft spatial plan for the area. The help of East Riding Council was gratefully acknowledged.</p> <p>The draft plan will be submitted to the LGNYY Leaders and the LEP Board for their support and endorsement. David undertook to incorporate the comments of Chief Executives, alongside any further detailed comments of local planning authorities, before that is carried out.</p> <p>Wallace Sampson welcomed the draft plan as a good piece of work but felt it did not adequately reflect some issues for Harrogate district including Ripon as an opportunity for growth and the implications for Harrogate of HS2.</p> <p>Kersten England felt the plan was very timely and emphasised how vital it would be for taking any devolution discussion forward.</p>	DB

	<p>The relationship between the spatial plan and local plans was discussed.</p> <p>It was agreed that the Directors of Development group be requested to undertake further work to scope out the benefits, issues, options and approaches for the further evolution and development of the YNYER Spatial Plan to better reflect future opportunities and ambitions. The challenge is to reconcile the different ambitions of partners but the process has been a good demonstration of fulfilling the duty to collaborate. It was felt that good progress was being made and this should be built upon.</p>	DB
9	Devolution – moving forward the Leaders discussion from 10 June 2015	Action
	<p>There was a discussion relating to the opportunities for devolution and there was a broad consensus from local authority Chief Executives that the Greater Yorkshire devolution model should be pursued.</p> <p>Kersten England summarised relevant discussions with Government in relation to the Leeds City Region.</p> <p>Detailed work will be needed to understand the issues and develop proposals, and four broad workstreams were agreed:</p> <ul style="list-style-type: none"> • Governance • Economic issues and infrastructure • Finance • Public sector reform <p>Task groups will be formed to move these forward and inform further meetings of Leaders and Chief Executives.</p> <p>Richard Flinton undertook to produce a summary of the discussion for circulation and also to inform discussions at the next meeting of Leaders and Chief Executives.</p>	RF
10	LGNYY meeting 24 July 2015	Action
	Due to time constraints this item was not considered.	
11	Any other business	Action
	There was none.	
12	Date and time of next meeting	Action
	Thursday 3 September 2015 at 2.30pm – County Hall, Northallerton	